

# SESSION RECORDING SHEET - Leaders in attendance

(to be completed after each session)



Date		Title of Session	
Team present		Location	
		Visitors and/or other people/groups on the premises during the activity	

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To be completed for all programmes 'open to the public' (eg coffee morning) or where parents/carers are present (eg parents and toddlers, Messy Church)

For clubs (eg Over 60's, Home League, Luncheon Club etc) or programmes where parents/carers are not present (Youth Club, Sunday School, Football Club etc) please complete the appropriate Session Log

